

Green Tech High Charter School
Board Meeting Minutes
Thursday, May 11, 2023

Present: Matthew Toporowski, Board Chair, Dona Bulluck, Barry D. Walston, Marie Allen-Campbell, Pamela Williams

GTH Staff: Dr. Teresa Haig Nicol, Brian Rodriguez, Tanya Ford, Kelly Sweeney, Dr. Kimberly Davis

Guests: None

The meeting was called to order at 5:46 pm, by the Board Chair, Matthew Toporowski.

Public Comment: None

Motion

Pamela Williams moved that the board minutes of April 6, 2023 be approved. The motion was seconded by Marie Allen-Campbell. The motion was carried unanimously.

Finance Report - was reviewed by the Board (attachment on file)

Kelly Sweeney informed the Board that:

- The Auditors from the Comptroller's Office are here, we are working with them as they request documents and files.
- Currently we are owed \$114,775.10 from the Schenectady District and \$28,358.69 from the Watervliet District, full payment of both is fully expected.
- The end of May Kelly will be reviewing if there are any outstanding monies. If so, we will proceed with a final attempt to the District before going to the New York State Education Department with an Intercept.
- Our Accounts Receivables are in really good shape. We are currently under budget. Should we decide to up our advertisement we are in a position that we can do so.

Principal's Report -was reviewed by the Board (attachment on file)

Dr. Haig informed the Board:

- WNYT Channel 13 is coming to Green Tech to speak with us regarding our graduation. Two of our High School students will be selected to speak.
- The Admin Team is currently working on the Professional Development for the 23-24 school year, along with the Action Plan for school improvement. We are using CSI's report findings to help guide our goals.
- Mayor Sheehan visited Green Tech Friday, May 5, 2023 during our Student of the Month celebration. She awarded each member of the team and coaches' with certificates for winning the State Championship for Division 2.
- Kevin Atlas, Motivational Speaker and Professional Basketball Player with the disability of having one arm, came to Green Tech as part of his "Believe in You" Tour. He spoke to our to our high school students, leaders and also at our assembly.
- We are continuously searching to hire a Middle School Science Teacher, a In School Coordinator and a Tech Assistant.
- We were seeking to have a "STEM" Family and Community Day that was originally scheduled for Saturday, May 13th, but it has been rescheduled for the following Saturday, May 20th. The details are currently being finalized.
- Dona Bulluck inquired about the responsibilities for Ms. Brown as the Director of Student Services.

Dr. Haig informed the board that the Director oversees the Counsellors, while providing support to the students. Ms. Brown manages Power School, keeping it up and running and is in charge of the internship programs. She coordinates out of the county trips as well as college trips and events. She must also continue to maintain good relationships with our current Donors as well as seeking to foster new relationships. Ms. Brown is also in charge of student and staff pictures and senior graduation.

Office Report: presented and reviewed by the Board (attachment on file).

Data Statistics Report: presented and reviewed by the Board (attachment on file).

Instructional Report: presented and reviewed by the Board (attachment on file).

Middle School Principal Report: presented and reviewed by the Board (attachment on file).

Director of Student Services Report: presented and reviewed by the Board (attachment on file).

Operations Report: - (Verbal)

Brian Rodriguez informed that Board that he had no new business to report.

New Business

None

Executive Session

None required

Motion: With no further business to discuss, Dona Bulluck moved to adjourn the meeting. The motion was seconded by Marie Allen-Campbell. The motion was carried unanimously.

Adjournment

Our Board Chair, Matthew Toporowski adjourned the meeting at 6:37 pm.

Respectfully Submitted,

By Tanya Ford-Otieno, Board Assistant