

Green Tech High Charter School  
**Board Meeting Minutes**  
**Thursday, December 10, 2020**

**Present:** Pamela Williams, Madalyn Royal, Matthew Toporowski, Dona Bulluck, Laura Chmielewski  
**GTH Staff:** Dr. Paul Miller, Brian Rodriguez, Tanya Ford-Otieno, Kelly Sweeney

The meeting was called to order at 5:30 pm, by the Board President, Pamela Williams.

Public Comment: -None

Motions

Laura Chmielewski moved that the board minutes of October 30, 2020 be approved. The motion was seconded by Madalyn Royal. The motion was carried unanimously.

Dona Bulluck moved to approve that the "Corrective Action Plan for English Language Learners" requested by the Charter School Institute. The motion was seconded by Pamela Williams. The motion was carried unanimously.

Finance Report – was reviewed by the Board, (attachment on file)

Governance:

- Dr. Miller reported a slight decline in enrollment due students transferring to schools that offered in person learning options. To help strengthen enrollment there is active recruiting going on. The Deans are consistently observing classrooms on a schedule to help monitor consistent implementation of the culture of Green Tech. They are also meeting weekly to follow up on all action items. Coaching sessions are held on Mondays and Tuesdays to help Teachers to improve their practice virtually. For the students tutoring has been made available from the Albany Medical College Students.
- Office Report was presented and reviewed by the Board (attachment on file)
- Data Statistics Report was presented and reviewed by the Board (attachment on file)
- Middle School Principal Report was presented and reviewed by the Board (attachment on file)
- Instructional Facilitator Report was presented and reviewed by the Board (attachment on file)
- Guidance Report was presented and reviewed by the Board (attachment on file)
- Operations Report was presented and reviewed by the Board (attachment on file)

Community Outreach

- The Principal's Report was presented to the Board. Dr. Miller reported that over 100 food baskets were given to families in the community during the Thanksgiving season. Green Tech also hosted Toys for Tots during the Christmas holidays.

New Business

None

Executive Session

None required

Adjournment

At 6:13 pm, Matthew Toporowski moved to adjourn the meeting. The motion was seconded by Dona Bulluck. The motion was carried unanimously.

Respectfully Submitted,  
By Tanya Ford-Otieno, Board Assistant